Marine Corps Reserve Support Command

Kansas City, MO

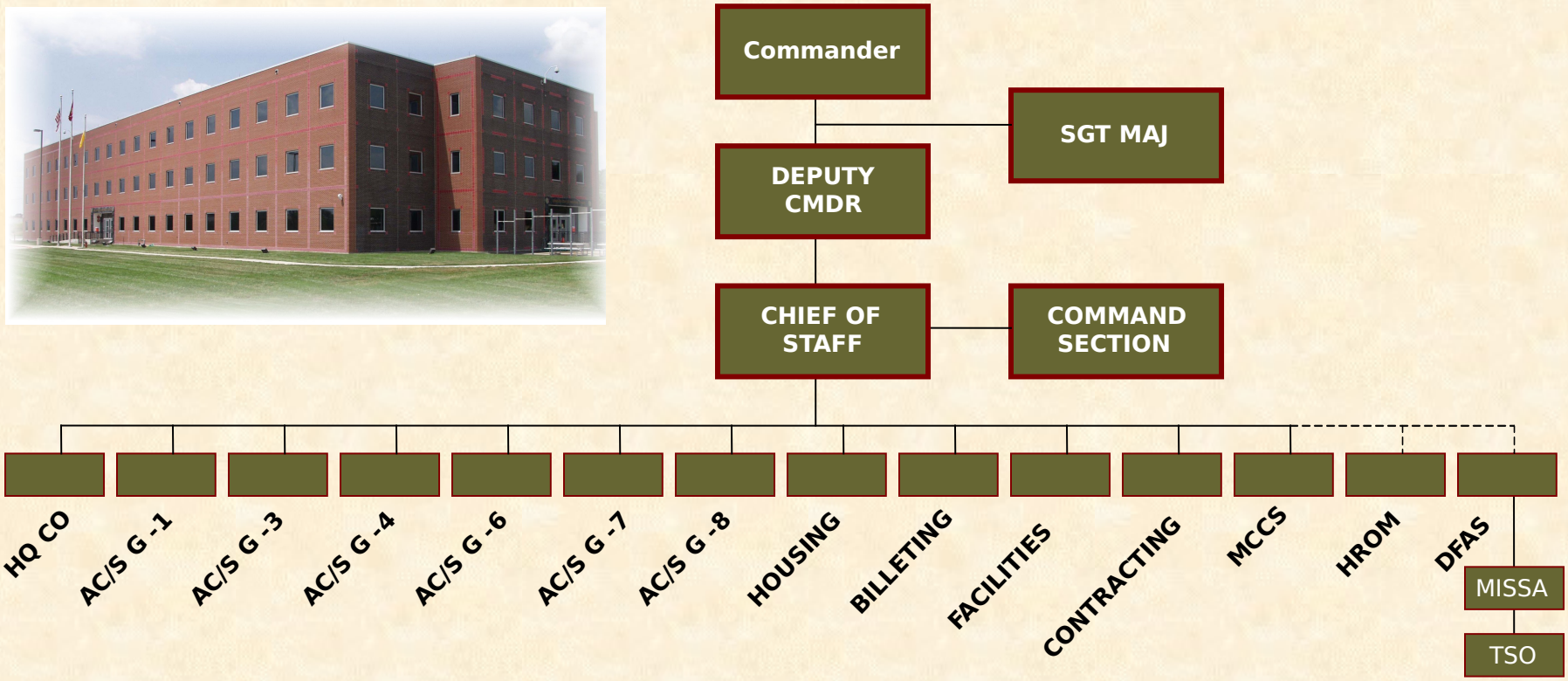
MCRSC MISSION

… One of the four major subordinate Commands of Marine Forces Reserve (MARFORRES) … provides administrative, information technology, and logistical support to:

- Individual Ready Reserve (IRR)
- Standby Reserve (SR)
- Individual Mobilization Augmentee (IMA) program
- Designated Selected Marine Corps Reserve (SMCR) unit mem
- Assigned Active Component (AC) and Active Reserve (AR) Ma

Provides administrative and logistical support of mobilization of the Marine Corps Reserve.

MCRSC ORGANIZATION



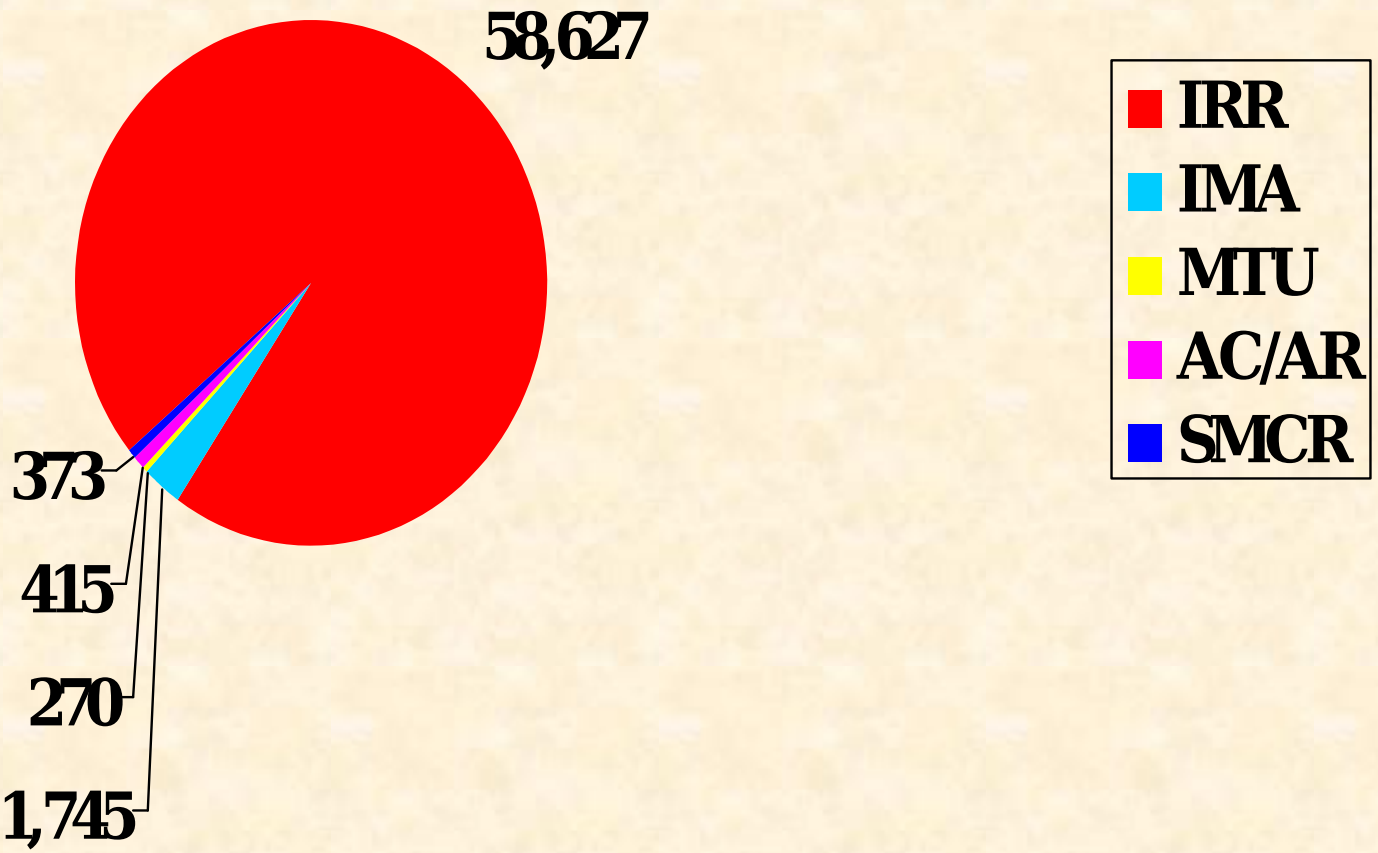
AUTH T/O TOTALS			TOTAL 605
OFFICERS-64	ENLISTED- 381	CIVILIANS--158	NAVY--2

MAJOR ADMINISTRATIVE FUNCTIONS

- Maintenance of electronic personnel records in MCTFS
- Maintenance of field records
- Separation processing
- Retirement processing
- Promotions
- Facilitation of miscellaneous personnel action requests
- Career management
- Mandatory Mobilization Screening
- Storage of Health Treatment Records
- Maintenance of DEERS records and issuance of ID Cards

POPULATION SERVED

FEB 2004



ISSUES AND CONCERNS

- MCRSC receives and transfers an average of 2,281 Field Reco per month
- Incomplete page 3’s
- Incomplete routing of discharged/retired Marine’s Field Record
- Incomplete/missing DD Form 214’s
- Incorrect filing of documents in Field Records
- Incorrect transfer of Mandatory Participants
- Timely transfer of Field Records to MCRSC

CUSTOMER SERVICE CENTER

MISSION

The Customer Service Center will act as the single point of contact at MCRSC in order to coordinate designated personnel/administrative functions and answer all related questions from MCRSC customers.

CUSTOMER SERVICE CENTER

Contact Information

Primary:
Website:
http://mcrsc.mfr.usmc.mil
Phone: 1-800-255-5082 or (816) 843-3395
or DSN 894-3395

Alternate:
E-mail: csc@cdc.usmc.mil

QUESTIONS ?